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March 2016

Hello,

Welcome to our March 2016 newsletter. First of all, let us take this opportunity to welcome our new children and parents that have joined us recently. We hope that your children are enjoying their time spent at the club, should you or your child have any questions or queries, then please do not hesitate to ask a member of staff.

Changes to the paying of childcare fees

As mentioned in our last newsletter, we no longer take cash payments and we would like to thank our parents and carers for their cooperation and patience through this change over. I hope you agree that it has ran smoother than anticipated but should you have any questions regarding this then please speak with either myself, Jane or Pauline.

Please find below details for bank payments-

RBS
KINLOCH OUT OF SCHOOL CARE CLUB
SORT CODE- 83 17 01
ACCOUNT NUMBER- 00193675

Comments and Suggestions

The club actively looks to maintain a high level of Quality Assurance and is always open to comments and suggestions. The children give their suggestions and ideas through a 'suggestion box', informal discussion and questionnaires. If any parents have any suggestions or ideas for the club then please speak to any member of staff, email the club on kinlochkidsclub@aosc.com, use the suggestion box or pop it down in our 'Comments and Suggestions' book.

The club will shortly be sending out a parent questionnaire through email, this will be done through Smartsurvey and will be anonymous. We hope that all parents will take time to complete the survey and please feel free to add comments. This is very important for the club to improve their service.

Staff Training

The following staff successfully completed recent training courses-

First Aid- Stephanie, Kim and Hannah have successfully completed First Aid training.
Well Done Ladies!

Run by parents for their children
Registered Charity No: SC024251
Care Commission Service Nos: CS2003002875/CS2008169434

Committee & Staffing

Should any parent wish to join our committee then please speak to any member of staff.

For anyone who is unsure, this is what being on a committee involves:

- Having a shared sense of purpose (following aims & objectives)
- Providing direction and leadership
- Taking collective responsibility
- Dealing with compliance issues (e.g. Registered Charities must follow Charity Law requirements)
- Being accountable to stakeholders (e.g. members, funders, service Users, the wider community)

Our committee is as follows-

Chairperson- Charmaine Wanless (Burnside parent)
Vice Chair- Gill Grewar (Woodlands parent)
Treasurer- Carole Winterton (Woodlands parent)
Secretary- Karen Smith (Woodlands parent)
Committee member- Anne Watt (Burnside parent)
Committee member- Emma Black (Woodlands parent)
Committee member- Louise Rees (Burnside parent)
Committee member- Jill Laird (Burnside parent)

Lead Practitioner- Lisa Fullerton
Practitioner- Jane Hall
Practitioner- Pauline Anderson
Support Worker- Ann Crabb
Support Worker- Kirstyn Fullerton
Support Worker- Claire Osborne
Support Worker- Stephanie Burwood
Support Worker- Kim Keillor
Support Worker- Hannah Donnelly

Some important issues

Booking forms- Can we ask all parents to make sure that booking forms are up to date and a new one filled out each school term. If they are not up to date then your child will not be added to the daily register.

Cancellations- Can all parents/carers please cancel their child's space if it is no longer needed. Notice for cancellation is 24 hours during Term Time and 48 hours during In-Service and holidays.

Lost property- For health and safety reasons, children are NOT permitted to go back into the school via the club for anything that has been left behind at the end of the school day. If you are very lucky, a member of staff may kindly go through for your child or escort your child through the school but if this does not happen then you will have to go through the school via reception.

Inhalers- Can all parents of children with asthma please ensure that your child has an inhaler in the club. The inhaler must have the prescription label on showing your child's name and be in date. This follows guidelines from the Care Inspectorate.

Gym shoes/plimsolls - For the Burnside children to have use of the school's gym hall they must be wearing gym shoes. Children are not allowed to use the gym shoes from their gym bags so can we ask that parents provide their child with a pair of gym shoes that can be kept in the club.

We thank you all for your co-operation with these matters.

Dates for your Diary

Term ends- **Friday 25th March 2016**

Club is **CLOSED** on **Monday 4th April 2016**

Summer term starts- **Monday 11th April 2016**

Club is closed **Monday 2nd May 2016** (May Day Bank Holiday)

Thursday 5th May & Thursday 23rd June 2016- Burnside Primary will be used for the Polling Day. The club will be open as usual but we will be using the schools meeting room and I.C.T. instead of the Dining Hall. Entrance will be through the main reception.

A full list of school holiday and closure dates can be found on the Angus Council website.

www.angus.gov.uk

We would like to take this opportunity to wish you all a lovely Easter break and we will see you back on the 11th April.

Thank you,

Kinloch Kids Club Committee & Staff

Kinloch Kids Club...Registered charity run by parents for their children and yours!